

The MGT Portfolio Oral

- Portfolio Oral Process** The portfolio oral contains two parts:
- formal presentation with visual aids(should be no more than 10 minutes)
 - question and answer with your faculty assessors (averages 10minutes)
- Candidates for Distinguished portfolios present their presentations to a panel of management faculty and managers, some of whom are alumni.
- Portfolio Oral Dates** Your portfolio oral is scheduled at the time you submit your physical portfolio. This year your portfolio oral will be scheduled on either **Monday or Tuesday before Thanksgiving.** If your physical portfolio is assessed as distinguished, you will be asked to reschedule your portfolio to **Tuesday afternoon.**
- Oral Duration** The full oral exercise lasts about **60 minutes.** (Arrive 10 minutes before your oral is scheduled, have your picture taken, do the oral with your chosen faculty assessors, complete a survey on the portfolio process.)
- Oral Audience** Each oral is made to a panel of two faculty assessors. At the time you submit your portfolio, you select from available 2-faculty pairings for the date, time, and room you desire for your oral.
- Oral Presentation and Q&A** In preparing for your formal presentation, assume you are at a 2nd or 3rd interview with a company or graduate/professional program. You have been asked to make a presentation that showcases your assets, demonstrating that you are the perfect candidate for the job (or the perfect candidate for the graduate or professional program). It is assumed that you will be presenting assets that are revealed by the elements within your portfolio or some other experience on your resume. Your assessors are asked to determine if you have the necessary formal presentation skills.
- In preparing your oral Q&A with your faculty assessors, assume you are in an interview. Questions during the Q & A will be focused on your experiences and management education as reflected in your physical portfolio, your portfolio oral presentation, and your resume.
- In both parts you should strive for clarity, professionalism, and persuasiveness, as you demonstrate your depth and breadth of understanding of management concepts--just as you would for any interview. The assessors are also looking for the degree to which you can articulate your assets, skills, and management knowledge and the support for these points.
- At the end of the process you may ask for feedback on your portfolio, and what the assessors would suggest you do to strengthen it before you use it in your job search.
- Visual aids** You are required to use at least one visual aid (charts, overhead transparencies or computer-aided presentation slides).
- You should use those aids appropriate for the position you seek.