

(Full Name) I-Skills Résumé

Program: Degree of Major (concentration); Year of Graduation

Last Update: (MM/DD/YYYY)

Special expertise: (What kinds of information or topics are you especially adept at finding / evaluating / using; what is your skill level?)¹

- Item
- Item
- item

Education: (What classes, training, reading, self-teaching etc. have you done in the area of information skills?)

- Item
- Item
- item

Experience: (What types of information have you found and what tools have you used—e.g. article databases, library catalogs, deep Web sites, laws, etc.?; indicate skill level)

- Item
- Item
- item

Other: (Anything else pertaining to your information-finding/evaluating/usage skills you'd like an employer to know, e.g. citing, analyzing, bias checking.)

- Item
- Item
- item

¹ Skill level legend: **Adept** (lots of experience, expert skill level), **Experienced** (lots of experience, good skill level), **Novice** (some experience, average skill level)