

Sample MGT Portfolio Objectives

Research, Primary Data: The element demonstrates your ability to plan and execute the collection of original data from primary sources (interview or survey, or by experiment)

Research, Secondary Data: The element demonstrates your ability to plan and execute the collection of pre-published data from secondary sources.

Information Management: The element demonstrates your ability to organize and store information and report that information in a usable format for decision making.

Teamwork: The element demonstrates your ability to work with one or more individuals to accomplish a task.

Leadership: The element demonstrates your ability to motivate, direct, and coordinate the efforts of a team or team members to accomplish a task.

Decision making: The element demonstrates your ability to identify a management related problem, identify alternative and plausible solutions, and select and justify an appropriate solution. (Synonym: Problem Solving)

Integration This element demonstrates your ability to anticipate and take action on the interaction between decision in various business disciplines (finance, operations, human resources, and marketing)

Computing, Web navigation: The element demonstrates your ability to located information using browsers and search engines to navigate the www.

Computing, spreadsheet: The element demonstrates your ability to set up and execute an analysis or presentation of information using a spreadsheet.

Computing, database: The element demonstrates your ability to design, develop, and manage an electronic database of information, including the design of queries.

Computing, presentation The element demonstrates your ability to develop electronic presentation aids using presentation software.

Communication, oral The element demonstrates your ability to organize and deliver ideas, analyses, and rationale via the spoken word; evidence that you can prepare the necessary aids to support the delivery of an effective presentation.

Communication, written The element demonstrates your ability to organize and deliver ideas, analyses, and rationale via the written word.

Diversity The element demonstrates you are aware of and sensitive to commonalities and differences among humans.

Creativity The element demonstrates your ability to generate new or unique ideas or approaches to a task.

Other You must label the skill or experience that your particular post-graduation objective requires.