

Internship Agreement Proposal

Wittenberg University • P.O. Box 720 • Springfield, OH 45501-0720 • (937) 327-6340

Please print.

Student Name _____ ID # _____ Local Phone _____ E-mail _____
 Box # _____ Semester in which credit is to be earned (circle one) F Sp Sum I Sum II 20 _____ Is the internship paid? Yes No
 Department _____ Internship course # _____ # of semester hours earned for internship _____ Is it to receive WI credit? (circle) Yes No
 Signature of faculty supervisor for WI approval: _____ Type of grade to be awarded (circle) Letter S/NC
 Total hours carried this semester (including internship) _____ # of work hours/per week mutually agreed upon by faculty & site supervisors _____

Note: A total of 16 semester hours of credit through a combination of internships, independent study and/or senior thesis is permitted. A maximum of 8 hours of internship credit is possible.

Description of Internship

Organization: _____ Address: _____ E-mail _____
 Site supervisor: _____ Position: _____ Phone # _____ Fax # _____

LEARNING STRATEGIES

(what you are planning to do; practical & theoretical applications)

COMPETENCE STATEMENT

(anticipated learning outcomes; what you intend to learn)

EVALUATION

(describe how your work will be assessed)

I, the undersigned, have read and concur with this **completed** Internship Agreement. The signatures below also acknowledge agreement with the information outlined in Wittenberg's *Internship Handbook*.

ALL COPIES of this completed proposal, including all appropriate signatures, should be forwarded to the Office of Assistant Provost for Off-Campus Programs, 215 Shouvlm Center. The student should not list this course on his/her course request form. Only after final approval of the Assistant Provost will the student be registered for the course.

Student Intern _____ Date _____
 Academic Adviser _____ Date _____
 Faculty Supervisor _____ Date _____
 Department Chair _____ Date _____
 Site Supervisor _____ Date _____
FINAL APPROVAL _____ Date _____

Assistant Provost for Off-Campus Programs

Once approved, this form will serve as registration for the internship.

Distribution after approval of the Assistant Provost for Off-Campus Programs: White-R-egistrar Yellow-Faculty Supervisor Pink-Internship Site Gold-Student