



Summer Abroad Admission Form

Wittenberg in China: On
the Silk Road
May 16 – June 16, 2010

Wittenberg University does not discriminate on the basis of sex, race, color, creed, sexual orientation, national origin, or ethnic origin.

*BEFORE FILLING OUT FORMS, PLEASE READ THE INSTRUCTIONS THOROUGHLY. ALL APPLICATION MATERIALS ARE DUE NOT LATER THAN **FRIDAY, DECEMBER 4, 2010**, AND SHOULD BE DELIVERED TO DR. MARCIA FROST, SYNOD 112A, OR TO THE OFFICE OF INTERNATIONAL EDUCATION, 126 HOLLENBECK HALL, WITTENBERG UNIVERSITY, P.O. BOX 720, SPRINGFIELD OH 45501.*

ALL PROGRAM APPLICANTS ARE REQUIRED TO SUBMIT THE FOLLOWING:

- PART 1: STUDENT INFORMATION FORM
- PART 2: ACADEMIC INFORMATION FORM
- PROGRAM DEPOSIT AMOUNT OF \$500 (SEE BELOW)

ADDITIONAL PROGRAM APPLICATION MATERIALS:

- 2 LETTERS OF RECOMMENDATION (FACULTY MEMBER OR PROFESSOR; SUPERVISOR, COACH OR RESIDENCE LIFE OFFICE STAFF)
- ESSAY
- TRANSCRIPT
- STUDENT CONDUCT AGREEMENT (PURPLE)
- WAIVER/RELEASE (ORANGE)

DEPOSIT INFORMATION

THIS \$500 DEPOSIT IS NON-REFUNDABLE UNLESS THE PROGRAM IS CANCELLED BY WITTENBERG UNIVERSITY.

- DEPOSITS WILL NOT BE WAIVED UNDER ANY CIRCUMSTANCES
- ONLY CHECKS OR MONEY ORDERS WILL BE ACCEPTED
- MUST BE MADE PAYABLE TO "WITTENBERG UNIVERSITY"

NON-WITTENBERG STUDENT APPLICANT INSTRUCTIONS

STUDENTS WHO ARE CURRENTLY ENROLLED OR ADMITTED TO ANOTHER INSTITUTION AS FULL-TIME STUDENTS MUST SUBMIT THE FOLLOWING MATERIAL IN ADDITION TO ALL REGULAR APPLICATION MATERIALS:

- SUMMER SESSION APPLICATION FOR TRANSIENT STUDENTS

http://www4.wittenberg.edu/administration/school_of_community_education/applications/transientappl.pdf

- ADMISSION FEE OF \$40
- NON-WITTENBERG STUDENTS ARE REQUIRED TO PAY AN ADDITIONAL \$540 TUITION FEE WITH THEIR DEPOSIT (SEE ABOVE)

FINANCIAL AID INFORMATION

MEET WITH THE FINANCIAL AID DIRECTOR AS SOON AS POSSIBLE TO DETERMINE YOUR ELIGIBILITY FOR FINANCIAL AID. FOR MOST STUDENTS STUDYING ABROAD DURING THE SUMMER, THE ONLY AVAILABLE FINANCIAL AID WOULD BE LOANS OR THE SUMMER INCENTIVE GRANT (SIG). IF YOU ARE INTERESTED IN MORE INFORMATION ON THE SUMMER INCENTIVE GRANT (SIG), PLEASE VISIT THE SCHOOL OF COMMUNITY EDUCATION OFFICE (101 SHOVLIN). SEE THE OFFICE OF FINANCIAL AID (2ND FLOOR RECITATION HALL) FOR MORE INFORMATION ABOUT LOANS AVAILABLE FOR SUMMER STUDY.



Summer Abroad Admission Form Part 1

Student Information

Please fill out information completely and type or print blue or black ink.

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PERMANENT CONTACT INFORMATION

SOCIAL SECURITY NUMBER: - -

___ MR. ___ MS. LAST NAME _____

FIRST NAME _____ MIDDLE INITIAL _____

PERMANENT ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

HOME TELEPHONE _____

E-MAIL _____

PERSONAL INFORMATION

DATE OF BIRTH ____ / ____ / ____

PLACE OF BIRTH:

CITY _____ STATE _____

COUNTRY _____

___ U.S. CITIZEN

___ NON-U.S. CITIZEN (SPECIFY) _____

___ U.S. ALIEN RESIDENT _____

DO YOU HAVE A PASSPORT FOR THE DURATION OF THE PROGRAM?

___ YES. ___ NO, CURRENTLY APPLYING

PASSPORT # & COUNTRY OF ISSUE _____

NOTE: STUDENTS WITHOUT VALID PASSPORTS WITH AT LEAST 4 BLANK PAGES WITH AN EXPIRATION PRIOR TO DECEMBER 1, 2010 MUST APPLY TO RENEW THEIR PASSPORT OR FOR A NEW PASSPORT AS SOON AS POSSIBLE, AND NOT LATER THAN FEBRUARY 1, 2010.

WITHDRAWAL POLICY

PLEASE CHECK BELOW TO INDICATE THAT YOU HAVE READ AND UNDERSTAND THE FOLLOWING:

I UNDERSTAND THAT IF ACCEPTED, MY PROGRAM DEPOSIT IS NON-REFUNDABLE UNLESS THE PROGRAM IS CANCELLED BY THE UNIVERSITY.

I ALSO UNDERSTAND THAT IF I WITHDRAWAL MARCH 1 OR LATER, I WILL BE RESPONSIBLE FOR THE CORRESPONDING WITHDRAWAL FEE.

DATE OF WITHDRAWAL	WITHDRAWAL FEE
MARCH 1 TO MARCH 31	10% OF TOTAL PROGRAM FEE
APRIL 1 TO APRIL 30	25% OF TOTAL PROGRAM FEE
MAY 1 TO SUMMER SESSION START DATE	50% OF TOTAL PROGRAM FEE
START DATE OF SUMMER SESSION	100% OF TOTAL PROGRAM FEE

INSURANCE INFORMATION

WITTENBERG PROVIDES STUDY ABROAD INSURANCE FOR ALL STUDENTS PARTICIPATING IN OUR SUMMER STUDY ABROAD PROGRAMS. IF YOU ARE NOT A WITTENBERG STUDENT, THEN, YOU MUST PROVIDE EVIDENCE OF OVERSEAS MEDICAL, EVACUATION AND REPATRIATION INSURANCE PRIOR TO MAY 1ST.

CURRENT SCHOOL INFORMATION

STUDENT CAMPUS BOX# _____

CURRENT ADDRESS LINE _____

CITY _____ STATE _____ ZIP _____

COUNTRY _____

TELEPHONE #S _____

SCHOOL E-MAIL _____

OTHER E-MAIL _____

AT SCHOOL UNTIL: ____ / ____ / ____

CUMULATIVE GPA _____ ON A 4.0 SCALE

MAJOR _____ MINOR _____

STANDING WHEN PROGRAM BEGINS ___ FR. ___ SO. ___ JR. ___ SR.

OTHER COLLEGES ATTENDED (INCLUDE DATES)

WITTENBERG STUDENT STATUS

ARE YOU CURRENTLY ENROLLED AS A FULL-TIME STUDENT AT WITTENBERG UNIVERSITY? YES NO

IF YOU ANSWERED "NO" – PLEASE ATTACH A COMPLETED SUMMER SESSION APPLICATION FOR TRANSIENT STUDENTS, THE APPLICATION FEE (\$40), AND ADDITIONAL TUITION DEPOSIT (\$540) WITH YOUR NON-REFUNDABLE PROGRAM DEPOSIT (\$500).

THE FOLLOWING IS OPTIONAL. HOW WOULD YOU DESCRIBE YOURSELF? (SELECT ONE OR MORE) WHITE HISPANIC OR LATINO
 AMERICAN INDIAN OR ALASKA NATIVE BLACK OR AFRICAN AMERICAN ASIAN NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER



Summer Abroad Admission Form Part 2

Academic Information

Please fill out information completely and type or print blue or black ink.

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PROGRAM INFORMATION

WITTENBERG IN CHINA: ON THE SILK ROAD

SUMMER 2009, MAY 16 – JUNE 16, 2010

FACULTY DIRECTORS: DR. MARCIA FROST, DR. STEPHEN SMITH

HOW DID YOU LEARN ABOUT THE PROGRAM TO WHICH YOU ARE APPLYING?
(CHECK ALL THAT APPLY)

POSTER/PAMPHLET STUDY ABROAD OFFICE/FAIR
 PROFESSOR OTHER (SPECIFY) _____

RECOMMENDATION LETTERS

NAME OF RECOMMENDER: _____

TITLE & DEPARTMENT: _____

E-MAIL & PHONE #: _____

NAME OF RECOMMENDER: _____

TITLE & DEPARTMENT: _____

E-MAIL & PHONE #: _____

EMERGENCY CONTACT INFORMATION

NAME _____

RELATIONSHIP TO YOU _____

DAY PHONE _____

EVENING PHONE _____

E-MAIL ADDRESS _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

NAME _____

RELATIONSHIP TO YOU _____

DAY PHONE _____

EVENING PHONE _____

E-MAIL ADDRESS _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

DISCIPLINARY INFORMATION

THE EXISTENCE OF A DISCIPLINARY RECORD OR CURRENT DISCIPLINARY SANCTIONS DOES NOT PRECLUDE ADMISSION, BUT WILL BE CONSIDERED IN THE OVERALL EVALUATION OF THE APPLICATION.

ARE YOU CURRENTLY ON DISCIPLINARY PROBATION? Yes No

If YES, PLEASE ATTACH A BRIEF STATEMENT OF EXPLANATION.

CONSENT TO DISCLOSURE OF EDUCATION RECORDS

I HEREBY AUTHORIZE AND DIRECT YOUR HOME INSTITUTION TO DISCLOSE TO THE OFFICE OF INTERNATIONAL EDUCATION ("OIE") MY EDUCATION RECORDS AS DESCRIBED BELOW. I FURTHER AUTHORIZE OIE TO DISCLOSE MY EDUCATION RECORDS AS DESCRIBED BELOW TO MY PROGRAM DIRECTOR(S) AND ANY EDUCATIONAL INSTITUTION THAT MAY BE INVOLVED IN ANY PROGRAM TO WHICH I AM ACCEPTED. THE PURPOSES OF THIS DISCLOSURE ARE FOR OIE TO DETERMINE WHETHER I WILL BE ACCEPTED AS A PARTICIPANT IN A STUDY ABROAD PROGRAM ADMINISTERED BY WITTENBERG UNIVERSITY; AND FOR OIE TO PROVIDE SUCH INFORMATION TO ANY EDUCATIONAL INSTITUTION THAT MAY BE INVOLVED IN ANY PROGRAM TO WHICH I AM ACCEPTED SO THAT SUCH INSTITUTION MAY HAVE THE INFORMATION NECESSARY TO ADDRESS MY EDUCATIONAL NEEDS AND INTERESTS.

THE RECORDS I AUTHORIZE AND DIRECT TO BE DISCLOSED BY MY HOME INSTITUTION TO OIE AND BY OIE TO THE PROGRAM DIRECTOR(S) AND THE EDUCATIONAL INSTITUTION ARE:

1. MY ACADEMIC TRANSCRIPT
2. RECORDS SHOWING THE ACTIVITIES IN WHICH I AM OR HAVE BEEN INVOLVED WHILE ATTENDING MY HOME INSTITUTION, AND
3. RECORDS REFLECTING DISCIPLINARY OR MISCONDUCT PROCEEDINGS AND/OR SANCTIONS TAKEN AGAINST ME BY MY HOME INSTITUTION.

I UNDERSTAND THAT BY SIGNING THIS CONSENT I AM WAIVING CERTAIN RIGHTS GRANTED TO ME BY THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT, 20 USC SECTION 1232G, AND I WAIVE THOSE RIGHTS VOLUNTARILY BY SIGNING THIS CONSENT. I FURTHER UNDERSTAND THAT I HAVE THE RIGHT TO EVOKE THIS CONSENT AT ANY TIME BY NOTIFYING WITTENBERG UNIVERSITY AND OIE OF MY REVOCATION OF THIS CONSENT. TO ENSURE PROPER NOTIFICATION OF REVOCATION OF THIS CONSENT, I UNDERSTAND THAT I SHOULD SUBMIT MY REQUEST IN WRITING TO WITTENBERG UNIVERSITY AND OIE.

PRINTED NAME: _____ SCHOOL ID#: _____

SIGNATURE: _____ SOCIAL SECURITY#: _____

DATE: _____