

**WITTENBERG UNIVERSITY UPWARD BOUND  
EMPLOYMENT APPLICATION  
for  
TEACHING POSITIONS**

An Equal Opportunity Employer  
P.O. Box 720  
Springfield, Ohio 45501

DESIRED TEACHING AREA(S) \_\_\_\_\_

NAME \_\_\_\_\_ SOCIAL SECURITY# \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ HOME PHONE # \_\_\_\_\_

\_\_\_\_\_ WORK PHONE #( ) \_\_\_\_\_  
CITY STATE AND ZIP CODE

UNDERGRADUATE COLLEGE ATTENDED \_\_\_\_\_ LOCATION \_\_\_\_\_

MAJOR FIELD \_\_\_\_\_ MINOR FIELD \_\_\_\_\_

GRADUATION DATE \_\_\_\_\_ DEGREE AWARDED \_\_\_\_\_

TEACHING CERTIFICATION \_\_\_\_\_ EXPIRES \_\_\_\_\_

GRADUATE INSTITUTION ATTENDED \_\_\_\_\_

LOCATION \_\_\_\_\_ MAJOR FIELD \_\_\_\_\_

GRADUATION DATE \_\_\_\_\_ DEGREE AWARDED \_\_\_\_\_

**LIST MOST RECENT EMPLOYMENT**

EMPLOYER	ADDRESS	DATES	SUPERVISOR
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List two (2) people to whom you have given recommendation forms; these should be people able to speak directly to your qualifications for this position. If you were previously employed in our program and have submitted recommendation forms, this prerequisite is waived.

NAME	ADDRESS	PHONE NUMBER
_____	_____	_____
_____	_____	_____

Will you be available for an interview? \_\_\_\_\_ YES \_\_\_\_\_ NO

What are your special interests and skills? \_\_\_\_\_

\_\_\_\_\_

How did you hear about Upward Bound and what do you feel you can contribute to the Program?

You will be given considerable latitude in developing courses for students in the program. List descriptive titles of courses you would like to teach, and be prepared to discuss the courses from the standpoints of objectives, materials used, teaching style, and accountability procedures.

What teaching or related experiences have prepared you to teach in Upward Bound? Please develop a course description and suggested materials for each course to be offered and come prepared to discuss in detail.

\_\_\_\_\_  
Signature Date

Employment practices of the program are based on a policy of hiring for any given position the applicant with the best training, experience, and adjudged ability to work effectively. We hire without regard to race, religion, color, national origin, sex, age, or marital status.

**OFFICE USE ONLY**

Date Interviewed: \_\_\_\_\_

Interviewer(s): \_\_\_\_\_

\_\_\_\_\_  
Date Employed: \_\_\_\_\_