

# **Wittenberg University**

## **Organization Registration Guidelines**

**Purpose:** This document is created under the authority of the Student Senate as specified in Article VIII, section D1 of the Student Senate bylaws to maintain registration and operate under the Student Senate and Director of Student Activities. Amendments must be ratified with a two-thirds concurrence of the Student Senate and they shall not go into affect until the next Student Senate fiscal year.

### **An organization must:**

1. Affirm to abide by all University regulations, policies and procedures, and all applicable laws.
2. Submit registration forms by the third Monday after the University Fall academic period begins. If constitutional changes are made to an organization's existing constitution, then the new constitution needs to be submitted with registration packet.
3. Have membership open to all Wittenberg students, faculty, and staff. Organizations may not discriminate membership on the basis of race, sex, religion, national or ethnic origin, age, disability, military service, or sexual orientation. A limited number of other persons may be recognized as members without voting privileges as:
  - a. Honorary members as defined as those individuals who exemplify the ideals of an organization without direct involvement.
  - b. Associate members as defined as those individuals who are not Wittenberg students, faculty, or staff members who actively participate in the activities of the organization.
4. Have a full-time permanent member of the Wittenberg faculty or professional staff as the organization's advisor.
5. Recognize that members of the organization speak neither for the University, student body, faculty, nor staff members.

### **The officer(s) of an organization must:**

1. Maintain a minimum of a 2.3 cumulative GPA and not be under deferred suspension. Organizations may choose to require higher standards.
2. Be a registered full-time student as defined by University guidelines.
3. Assume responsibility for their respective position within the organization's constitution, and abide by all University regulations, policies and procedures, and all applicable laws.

### **The faculty advisor must:**

1. Be a full-time permanent member of the Wittenberg faculty or professional staff.
2. Work with members of the organization to ensure that the organization abides by all University regulations, policies and procedures, and all applicable laws.